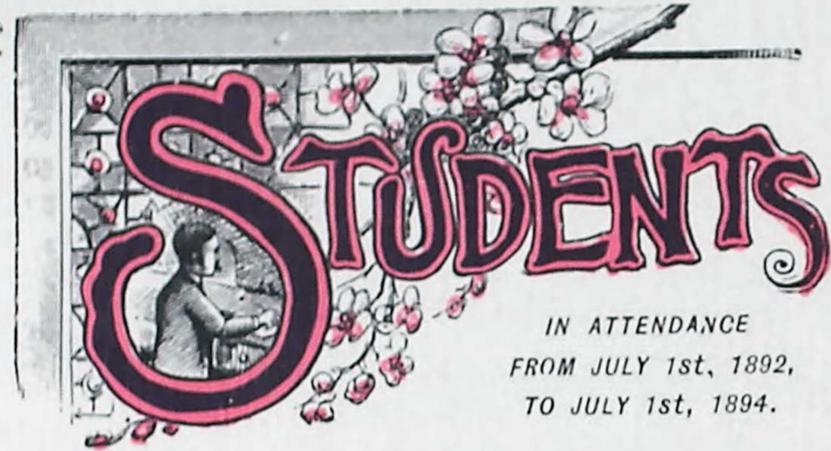




ILER, HARRY. Arner, Ont.	KOPPLE, AUGUSTUS G. Detroit.	MCDONALD, ANGUS M. Detroit.
INNES, HARRY L. Windsor, Ont.	KRAMER, RICHARD. Detroit.	MCDONALD, GEORGE R. Alpena, Mich.
IRONMONGER, BERTHA. Detroit.	KRAETKE, ERNEST M. Detroit.	MCDONALD, WILLIAM H. Cheboygan, Mich.
JACK, ALVIN W. Monroe, Mich.	KROLIK, DAY. Detroit.	MCDONALD, WILLIAM V. Detroit.
JACK, MABEL M. Detroit.	KROLIK, JOSEPH N. Detroit.	MCDONOUGH, FRANK P. Detroit.
JACKSON, KERSEY. Detroit.	KREIGHOFF, LILLIAN. Detroit.	McFARLANE, WALTER. Detroit.
JAEGER, FRED. Detroit.	KUENZEL, FRANK E. Detroit.	MCGREGOR, GEORGE L. Detroit.
JAEGER, LIZZIE P. Detroit.	KUENZEL, WALDO A. Detroit.	McKAY, MALCOLM. Detroit.
JANSEN, FRANCIS G. Detroit.	KUHL, WILLIAM H. Detroit.	McKENNA, LOUIS. Detroit.
JENKINS, PHIL. Detroit.	KUNSKY, JOHN H. Detroit.	McKNIGHT, WILLIAM J. Detroit.
JENKS, HERBERT. Detroit.	LABADIE, JAMES R. Ecorse, Mich.	McLAUGHLIN, HENRY M. Detroit.
JENNINGS, WALTER H. Detroit.	LACHANCE, ALFRED F. Mackinac Is'd, Mich.	McLEAN, DAVID. Detroit.
JEWELL, EDWARD H. Thompson, Mich.	LAHEY, THOMAS P. Detroit.	McLEOD, A. H. Detroit.
JEWELL, OGDEN. Detroit.	LAIRD, JAMES G. Detroit.	McNEIL, C. A. Tyre, Mich.
JOBSE, CARL H. Detroit.	LAMBERT, AGNES. Detroit.	McSWEENEY, BARNARD. Mt. Clemens, Mich.
JONES, GEORGE D. Detroit.	LAMBERT, FRED. Detroit.	MACHEN, FRANK S. Detroit.
JOHNSTON, J. WILLIAM, Sault Ste Marie, Mich.	LAMBERN, LESLIE G. Romeo, Mich.	MACOMBER, C. H. Bedford, Mich.
JOHNSTON, HARRY C. Detroit.	LANE, MARY R. C. Detroit.	MAEDEL, ARTHUR. Detroit.
JOHNSTON, D. W. Detroit.	LANE, WILLIAM. Detroit.	MAHLER, EDWARD C. Detroit.
KAEDING, J. F. Detroit.	LAPP, FRANK G. Detroit.	MALLORY, LOUIS L. Detroit.
KAERCHER, OTTO. Detroit.	LATSON, W. M. Detroit.	MALLORY, MAY C. Detroit.
KATTENBERG, OTTO C. Detroit.	LAWLESS, ANNA E. Detroit.	MALONEY, VET. Cheboygan, Mich.
KEENAN, FRANK B. Detroit.	LAWRENCE, R. W. Detroit.	MANNING, THOMAS M. Detroit.
KELSEY, FRANK. Detroit.	LEMKIE, WALTER. Detroit.	MAPLES, PRUDENCE MAUDE. Detroit.
KEMP, GEORGE J. Calumet, Mich.	LERCHEN, EDWARD H., JR. Detroit.	MARKHAM, HARRY C. Plymouth, Mich.
KENNEDY, NELLIE B. Kingsville, Ont.	LESSITER, WARD H. Pontiac, Mich.	MARSHALL, ARCHIBALD. Cass City, Mich.
KENNEDY, GEORGE J. Grand Haven, Mich.	LIBBY, WILLIAM. Calumet, Mich.	MARTIN, NORTON R. Bowling Green, Ohio.
KENNEDY, WARREN H. Grand Haven, Mich.	LIMBACHER, JOSEPH. Detroit.	MARVIN, DARWIN W. Detroit.
KEOUGH, FRANK. Emmet, Mich.	LINDERMANN, JULIUS E. Detroit.	MARWILSKY, SIMEON. Detroit.
KEOUGH, MRS. MARY J. Detroit.	LINDEMAN, W. C. Detroit.	MASSON, GEORGE, JR. Detroit.
KERSTING, CHARLES S, JR., Mt. Clemens, Mich.	LINDSAY, E. J. Smith Creek, Mich.	MATHESON, SARAH B. Detroit.
KERR, FRED W. Pike's Peak, Mich.	LINN, CAROLINE C. Detroit.	MATTESON, ARTHUR S. Detroit.
KIEFER, MATILDA A. Detroit.	LITTLE, JOHN. Maidstone Cross, Ont.	MATTHEWS, ALBERT C. Mt. Clemens, Mich.
KING, LEE A. Rochester, Ind.	LOWE, GEORGE S. Detroit.	MAXWELL, ANNA B. Detroit.
KIRBY, RAY. Detroit.	LOWRIE, ALBERT B. Detroit.	MAYBEE, GEORGE M. Maybee, Mich.
KIRCHNER, FRED L. Detroit.	LYON, ROBERT E. Detroit.	MAYER, LOUISE. Detroit.
KLANN, LEO H. Detroit.	LYON, EDGAR E. Detroit.	MEDDAUGH, ELIJAH M. Detroit.
KLEINSMITH, RUBY. Detroit.	McBETH, ADDIE. Detroit.	MEEKER, ADA M. Detroit.
KNIGHT, WALTER N. Windsor, Ont.	MCCANN, MICHAEL J. St. James, Mich.	MEEKER, MYRTLE E. Detroit.
KOENIG, JOHN J. Detroit.	MCCARTHY, ANNA. Detroit.	MEIER, GEORGE A. Detroit.
KOLB, ANNA B. Detroit.	MCCARTHY, JENNIE. Detroit.	MELLVILLE, WILLIAM. Detroit.
KOLTER, LEWIS J. Wapakoneta, Ohio.	MCCRACKEN, WILLIS R. Leamington, Ont.	MELOCHE, JOHN A. Sandwich, Ont.
KOHLHASS, FRANK, JR. Red Jacket, Mich.	MCCRIE, JAMES W. Detroit.	MENGE, WILLIAM T. L'Anse, Mich.

Omit no Opportunity to Improve the Mind.

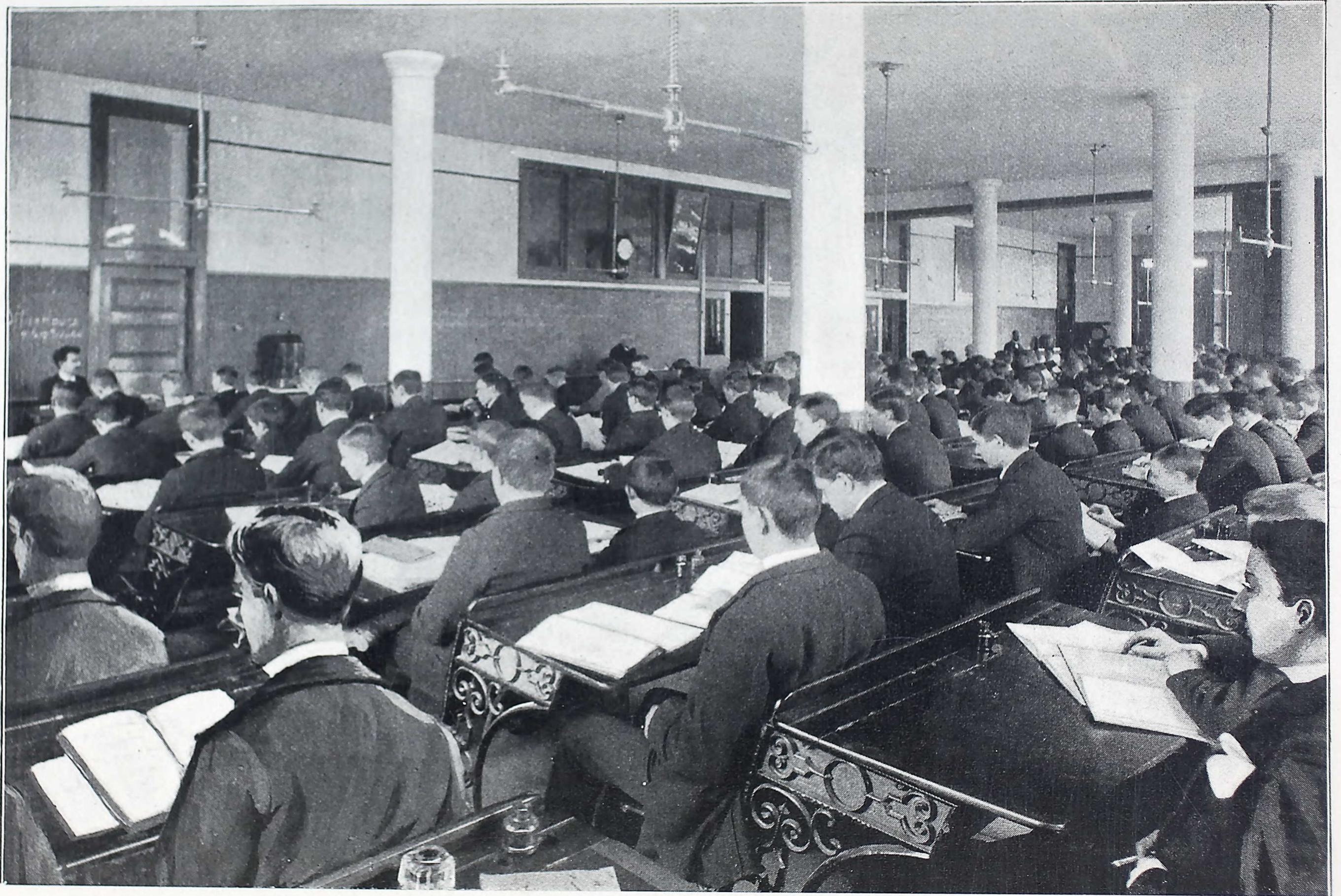


BUSINESS DEPARTMENT.

ADAIR, LeROY.....Wyandotte, Mich.
 ADDISON, HENRY J.....Detroit.
 ALLEN, W. H.....Detroit.
 ALT, CARRIE.....Detroit.
 ALLEN, EDITH M.....Holly, Mich.
 ANDREWS, WILBUR F.....Holly, Mich.
 ANDRIES, IDA M.....Detroit.
 ANDRIES, CECELIA M.....Detroit.
 ANNING, WALTER H.....Alpena, Mich.
 ANTONA, A. G. V.....Detroit.
 APPLETON, R. S.....Detroit.
 ARGLE, EMMA.....Detroit.
 ARMSTRONG, RUTLEDGE.....Detroit.
 ASPINWALL, HARRY F.....Troy, Mich.
 ATCHESON, GEORGE W.....Detroit.
 ATHERTON, GEORGE W.....Detroit.
 ATKINSON, JOHN P.....Amherstburg, Ont.
 ATYEO, EDWARD E.....Belleville, Mich.
 AUSTIN, RICHARD M.....Detroit.
 AUSTIN, KENT.....Detroit.
 AVERY, H. E.....Detroit.
 BADENFELD, CHAS. G. W.....Detroit.
 BAGG, EDWARD. C.....Detroit.
 BAILEY, WINNIFRED.....Detroit.
 BAIN, JOHN S.....Muskegon, Mich.
 BAKER, EDWARD.....Rockford, Mich.
 BALLENTINE, FANNIE.....Detroit.
 BALLMER, F. E.....Detroit.

BARRETT, ROBERT A.....Detroit.
 BARON, JOSEPHINE.. Woodmere P. O., Mich.
 BARTRAM, JAMES T.....Arkona, Ont.
 BARTELS, WILLIAM.....Lexington, Mich.
 BASSETT, W. L.....Detroit.
 BATES, FRED. S.....Alaska, Mich.
 BAUER, FRED.....Detroit.
 BAUMBERGER, C. A.....Northport, Mich.
 BAYLEY, FRANK J.....Detroit.
 BEAUMES, ANNA M.....Detroit.
 BECK, C. D. JOY.....Royal Oak, Mich.
 BEEGEN, ROSE B.....Detroit.
 BEHM, CHARLES E.....Detroit.
 BEIER, ROBERT.....Detroit.
 BELL, G. BLAINE.....Cheboygan, Mich.
 BELLEVILLE, BLANCHE.....Detroit.
 BELT, WILLIAM.....Detroit.
 BELL, HARRY J.....Oxley, Ont.
 BELZ, CHARLES C.....Detroit.
 BENKEY, FRED W., JR.....Mt. Clemens.
 BENNETT, ALICE M.....Windsor, Ont.
 BENNETT, MATILDA C.....Windsor, Ont.
 BENNETTS, SAMUEL, JR., Central Mine, Mich.
 BERDEN, H. L.....Plymouth, Mich.
 BERRIMAN, GEORGE E.....Detroit.
 BERTSCH, EMMA.....Detroit.
 BIERBOWER, J. G.....Detroit.
 BIERKAMP, AUGUST T.....Detroit.
 BIEBER, JULIUS H.....Detroit.
 BISHOP, B. J.....Wyandotte, Mich.
 BLAY, FRED.....Detroit.
 BLACKBURN, S. H.....Windsor, Ont.
 BLACKMAR, MILTON W.....Moscow, Mich.
 BLAKESLEE, ARTHUR L.....Detroit.
 BLENMAN, FRANK C.....Detroit.
 BLUMBERG, REUBEN J.....Detroit.
 BLODGETT, WILLIAM.....Detroit.
 BLOOM, AUGUSTINE J.....Detroit.
 BLISS, HENRY V.....Bancroft, Mich.
 BOCKES, H. D.....Cheboygan, Mich.
 BOLAND, PETER J., JR.....Detroit.
 BOLTZ, EMMA.....Detroit.
 BOISMIER, JAS. J.....Sandwich, Ont.

BONDS, WILLIAM R.....Detroit.
 BOOTH, ROY K.....Dryden, Mich.
 BORDONARO, JOSEPH A.....Detroit.
 BORLACE, JOSEPH M.....Hancock, Mich.
 BOSQUETT, MARTIN.....Detroit.
 BOTSFORD, MAURICE L.....Detroit.
 BOULTON, EDWARD.....Windsor, Ont.
 BOULTON, ANNA.....Detroit.
 BOWLES, HERBERT R.....Detroit.
 BRATT, JOHN G.....Amherstburg, Ont.
 BRAZEL, E. A.....Detroit.
 BRADLEY, HARRY S.....Detroit.
 BRABB, HOWARD S.....Romeo, Mich.
 BROWN, LIZZIE C.....Detroit.
 BROWN, CARL S.....Detroit.
 BROWN, EDITH M.....Kingsville, Ont.
 BROWN, HERBERT.....Detroit.
 BROWNSON, ORESTES A.....Detroit.
 BROWNSON, PHILIP.....Detroit.
 BROWNELL, WILLIAM L.....Detroit.
 BROWNLEE, COLON C.....Detroit.
 BROOKS, HARRY.....Detroit.
 BROOKS, FRED E.....Detroit.
 BRUSHABER, ROBERT.....Detroit.
 BUCHER, JOS. M.....Connor's Creek, Mich.
 BUICK, E.....Detroit.
 BULLARD, W. E.....South Lyon, Mich.
 BUHL, WILLIS E.....Detroit.
 BURKE, HENRY T.....Detroit.
 BURNS, ANDREW H.....Wyandotte, Mich.
 BURNS, WILLIAM R.....Detroit.
 BURROWS, MRS. T.....Detroit.
 BURKE, NELLIE.....Detroit.
 BURKE, J. C.....Detroit.
 BUTLER, P. W.....Detroit.
 BUYERS, GEORGE.....Detroit.
 CADIEUX, LOTTIE.....Grosse Point, Mich.
 CALLAN, WILLIAM.....Detroit.
 CALLAN, FRED W.....Brighton, Mich.
 CALVERT, CHARLES B.....Detroit.
 CALLAHAN, THOMAS J.....Detroit.
 CAMPBELL, A.....Detroit.
 CAMPBELL, WILLIAM M.....Detroit.



Initiatory Business Department, Sectional View, one of Ten Departments. From Photograph.



BUSINESS UNIVERSITY BUILDING,
11, 13, 15, 17, 19 Wilcox Avenue, Detroit.

This building was designed and constructed especially for the Detroit Business University, at a cost of \$90,000. In this building each department has separate study halls, class and recitation rooms, with separate corps of teachers.



GENERAL INFORMATION

When to Commence.—As there are no term divisions or vacations, and the college is in session during the entire year, and as the instruction is mostly individual, persons may enter any time most convenient for them and be initiated at once.

Time Required for Completion.—The time to complete the Business Course depends largely upon the ability, age, experience and application of the student, and varies from four to twelve months, not often completed in less than six months.

Will It Pay?—No young man or woman can invest the same amount of time and money in any way that will open to them such reasonable probabilities of useful and paying employment, and such possibilities of great financial success as in a thorough course in the Business University.

Hours of Study.—The hours of study during the day session are from 9 to 12 A. M., and from 1.30 to 4 P. M. In the evening session, from September 1st to May 1st, 7 to 9 o'clock.

Teachers.—Our teachers are experienced and able, each being chosen for his peculiar fitness for his special work and true moral worth.

30,000 Strong.—Over thirty thousand young men and women have been educated at this Institution since it was established in 1850.

Deportment and Discipline.—All students are treated as gentlemen and ladies, and are at all times expected to deport themselves as such. Those who cannot do this, and are indolent and

irregular in attendance without excuse, are requested to vacate their seats.

Reports.—Reports are sent to parents and guardians, if desired, giving the student's attendance, deportment and scholarship, if he has been absent without excuse, or neglectful of his duties.

Qualifications for Entrance.—Persons of any age not under fourteen years, of either sex, good moral character, with a desire to learn, a fair knowledge of the common English branches, may enter the College of Business or School of Shorthand, or any other department, any time. Students deficient in the common branches may enter the English Department and receive individual and class instruction from painstaking and competent teachers, until they are ready for the other departments.

Diploma.—Those who complete the prescribed Course and pass a satisfactory examination, are awarded the College Diploma. The Diploma is given as soon as the student is entitled to it, as shown by the final examination, on the payment of two dollars, and is a good introduction of the graduate to the business public. The Diploma is not only a good endorsement, but an elegant piece of art, which cost, to design and engrave on steel, \$2,000.

Public Library.—The city public library, one of the very largest and finest to be found anywhere, a few steps from the Business University, is free to all students of the Detroit Business University. A model free reading room, containing all the leading dailies and periodicals, is connected with the library.

Letters for Students.—Letters and papers addressed to students in care of Detroit Business University, will be delivered to the students at the close of each session. There are five deliveries of mail at the College daily.

Circulars to Friends.—This catalogue and the College circulars will be sent to any address upon application.

Our Graduates hold responsible and lucrative positions, not only in Detroit, but in nearly every city and state in the land. They are employed in many of the banks and business houses,

One To-Day is Worth Two To-morrow.



**OUTLINE
OF
COURSE OF
INSTRUCTION**

Our Course of Study is exactly what is NEEDED in the everyday life of every MERCHANT, BANKER, LAWYER, DOCTOR, CLERGYMAN, TEACHER, BOOK-KEEPER, CLERK, ARTISAN, MECHANIC, FARMER, MANUFACTURER, MINER, NAVIGATOR, MUSICIAN, STOCK-TRADER, LABORER, AGENT, PARTNER, CAPITALIST, PUBLISHER, PROPRIETOR and PUBLIC OFFICER.

We combine theory and practice in the following branches :

BOOK-KEEPING.

Single Entry,	Bill Book,
Double Entry,	Invoice Book,
Day Book,	Sales Book, etc.,
Journalizing,	Wholesale and Retail Business,
Posting,	Merchandising,
Trial Balances,	Importing,
Statements,	Manufacturing,
Posting from Books of original entry,	Jobbing,
Closing Ledger,	Short Methods,
Stock Sets,	Special Column Book,
Partnership Sets,	Brokerage,
Changing Single to Double Entry,	Joint Stock Companies,
Journal and Day-Book Combined,	Commission,
Forms of Cash Book,	Transportation,
	Banking,
	Clearing House.

ARITHMETIC.

PART FIRST.

Numeration and Notation,
Addition,
Subtraction,
Fractions,
Decimal Fractions,
Denominate Numbers,
Metric System,

Multiplication,
Division,
Properties of Numbers,
Practical Measurements,
United States Money,
Bills and Accounts,
Counting-House Practice.

PART SECOND.

Percentage,
Profit and Loss,
Trade Discounts,
Marking Goods,
Commission and Brokerage,
Interest—Simple, Annual and Compound,
Partial Payments,
Present Worth and True Discount,
Stocks and Bonds,
Stock Exchange,
Investments.
Exchange, Domestic and Foreign,
Commercial Paper,
Banks and Banking,
The Clearing House,
Savings Banks,

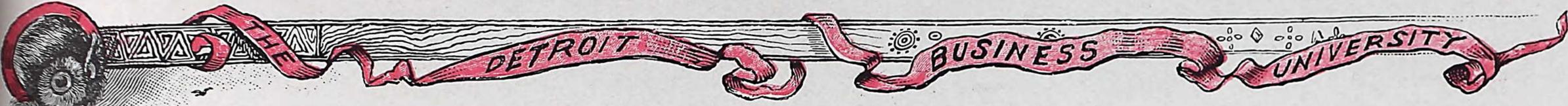
Insurance,
Life Insurance,
General Average,
Storage,
Taxes,
Custom House Business,
Bankruptcy and Insolvency,
Equation of Payments,
Averaging of Accounts,
Cash Balance,
Trial Balance,
Ratio,
Proportion, Simple, Compound, Parative, Conjoined, Medial,
Partnership,
Astronomical Calculations.
Weights and Measures.

BUSINESS WRITING.

Position of Body, Hand, Pen, Paper, etc.,
Movements,
Best Form of Letters and Figures for Business Writing,
Black Board Illustrations,
Speed Writing,

Forms of Notes, Drafts, Bills, Receipts, etc.,
Standard Size, Corresponding Size,
Journal, Day Book Explanations,
Ledger Headings, etc.

Of Two Evils, Choose—Neither.



COMMERCIAL LAW.

Contracts,
Negotiable Paper,
Agency,
Partnership,
Corporations,
Guaranty and Suretyship,
Sales of Chattels,
Right of Stoppage in Transitu,
Payments,
Law of Tender,
Liens,

Common Carriers,
Interest and Usury,
Contracts aud Affreightment,
Bailments,
Marine Insurance,
Fire Insurance,
Life Insurance,
Arbitration,
Distribution of Estates of Per-
sons Deceased,
Real Estate Conveyances.

GRAMMAR.

Parts of Speech,
Construction of Sentences,
Word Making,
Correction of Errors,

Analysis of Sentences,
Capitalization,
Punctuation.

SPELLING AND DEFINING.

Written Exercises,
Classified Words,
Words of Frequent Occurrence,
Commercial Words and Phrases,

Geographical Proper Names,
Possessive Case ('s),
Synonyms.

LETTER WRITING.

Position of Parts of the Letter,
Complimentary Address,
Body of the Letter,
Perspicuity, etc.,
Complimentary Closing,

Signature,
Superscription,
Punctuation,
Business Letters,
Social Letters.

SHORTHAND.

Thorough Analysis of the Sounds
of the English Language,
Briefest Signs for the Sounds,
Black Board Illustrations,
Combining the Signs into Words,
Phrases and Sentences,
How to Acquire Speed,

Transcribing Notes,
Qualifications of the Amanuensis,
and Reporter,
Office Dictation,
Reporting for the Press,
General Reporting,
Court Reporting.

TYPEWRITING.

Construction of Machine,
Care of Machine,
Proper Method of Fingering,
Transcribing Shorthand Notes,

Press Copying,
Manifolding,
Gaining Speed,
Use of Mimeograph.

PENMANSHIP.

Position,
Movement,
Form,
Analysis,
Spacing,
Business Writing,
Ladies' Writing,
Letter Writing,

Shading, etc.,
Blackboard Writing,
Pen Drawing,
Card Marking,
Lettering,
Flourishing,
Designing,
Method of Teaching.

MECHANICAL DRAWING.

Free Hand Drawing,
Mechanical " "
Architectural " "

Patent Office Drawing,
Topographical, or Map Drawing,
Shading, Tinting, Lettering, etc.

DETECTION OF COUNTERFEIT MONEY.

Bank Note Engraving,
Genuine and Counterfeit,
Mechanical and Artistic,
Geometrical Lathe,
Transfer Press,
Parallel Ruling Engine,
Portraits, Drapery, etc.

Landscape, Foliage, etc ,
Lettering and Numbering,
State Seal, United States Seal,
Paper. Ink and Printing,
Raised Bills,
Signatures.

LECTURES ON

Business Customs,
Political Economy,
Civil Government,
Practical Ethics,

Origin and Nature of Law,
Civil and Commercial History,
Physical Culture,
Social Relations.

Ignorance is a Voluntary Misfortune.



One can hardly imagine a man or woman—who is not an invalid or idiotic—leading a life so utterly insignificant, aimless and blank as to require no business tact or care. The business that one will engage in in active life and its financial success or failure is largely determined by the educational preparation received. The history of many thousands of young men and women who have been educated in the Business Department of the Detroit Business University during the past forty-five years, is such that the managers of the University assert with confidence and with emphasis that the thorough system of business training here taught prepares the students for and directs them to success, which can be reached by him or her who will work with a will. This fact the great army of over 30,000 young and middle-aged men and women in attendance here during the past nearly one-half of a century will most heartily attest.

COURSE OF INSTRUCTION.

The course of instruction is Theoretical, Practical, Counting House Actual Business, Office Training, Board of Trade Work, and leads the student through the Business part of a great variety of trade and commerce, including Retailing, Wholesaling, Jobbing, Manufacturing, Importing, Farming, Commission, Brokerage, Banking, Transportation, etc.

BRANCHES TAUGHT.

Business Writing.—As nearly all business transactions must be placed in writing that is readable and rapidly executed, we thor-

oughly instruct all our pupils in Business Writing as long as they are members of the Institution.

Business Arithmetic.—All business transactions, from the most insignificant to that involving millions of dollars, require computations, and some of them are very intricate; all should be rapid and must be accurate. For that reason our pupils are thoroughly instructed in Business Arithmetic, including the shortest and best methods of rapid calculations.

Book-Keeping.—Knowing that to be continuously successful one should be thoroughly conversant with the details of his business and conduct it so systematically that he can readily ascertain his resources and liabilities, where his profits come from and where his losses occur, we teach single and double entry Book-keeping, including the shortest and best time and labor-saving methods.

Commercial Law.—Every man or woman that lives is amenable to and entitled to the protection of the laws of the land. And in business life many points present themselves in transactions where it is necessary, in order to avoid loss or embarrassment, gain advantage and act promptly, to understand common law; for that reason we teach Commercial Law in such a way that any mind can understand and be benefited by it.

Business Correspondence.—The great volume of business that is done by correspondence and the necessity of being brief, make it necessary for us to teach Business Correspondence, and we so teach it that the student becomes ready in thought and commanding in style.

Grammar.—He who has such command of language that he can express himself clearly, distinctly and accurately by selection of appropriate words, and in the completion and arrangement of his sentences, in speaking and writing, secures the attention of and wields an influence with the unlettered as well as with the cultured that is of untold advantage in business life; for that reason we teach grammar. Study of grammar is optional with students in the Business Course.

Either Never Attempt, or Accomplish.



Spelling.—Though the language may be faultless in the selection and arrangement of words and sentences, and the penmanship elegant and rapid, yet if the spelling is incorrect the unfortunate blunderer will be subject to ridicule that will retard his progress in the employment with others, debar him from the possibility of reaching the best positions and embarrass him even in doing business for himself; for that reason we teach Spelling and Defining.

Business Paper.—All persons who have much or little business to do should understand the correct wording of drafts, receipts, bills, invoices, contracts, leases, mortgages, deeds, etc.; for that reason we instruct our pupils in writing Business Paper, according to the most approved forms.

Actual Business.—As we are anxious, yes, determined, that our graduates shall have as much valuable experience as possible while with us, we have arranged a very thorough system of Actual Business, including weeks of very exacting minutia in office work.

Detection of Counterfeit Money.—The advisability of teaching the detection of counterfeit money is shown in the fact that in one year \$8,830,125 in counterfeit bills were captured by the U. S. authorities. Any one who is receiving money and not familiar with the method of engraving and manufacture of the paper of the genuine, and the usual methods of engraving and kind of materials used in the paper of spurious money are likely to be deceived.

Our Board of Trade occupies the same relation to the business community of the school room as the City Board of Trade does to the business of the city. Daily sessions of the Board are held where the actual business students meet to arrange their buying and selling, and are required to base their transactions upon the regular market reports, the same as the City Board.

The Teachers are men who have a very clear understanding of the branches they teach, and employ methods of instruction that deeply interest the learner, thus making study a pleasure. When once interested it is easy to lead the student into a thorough knowl-

edge of his studies, combining pleasure and profit. All the teachers are gentlemen of undoubted moral standing and correct habits.

Method of Instruction.—In the Business Department the method of instruction is largely individual, the teachers giving the pupils careful personal attention, advancing them as rapidly as they can progress and understand the subjects under consideration.

Persons of Any Age.—In the Business Department, as in other departments of the University, persons of any age from fourteen years upward, are admitted, and not infrequently ladies and gentlemen past middle age of life are enjoying its advantages.

Graduation.—To graduate in the Business Course, the student is required to write a legible hand with reasonable speed, to be quick and accurate in all business calculations, have a thorough knowledge of single and double entry book-keeping, a clear understanding of commercial law, be able to draw up business papers accurately, write a good business letter, spell correctly, and be thoroughly conversant with business practice and office work.

The Old Way of learning business was by going into an office, or a store, and doing what was required, which was usually opening the place early, building fires, sweeping, dusting, opening boxes, going on errands, and may be at times blacking the proprietor's boots, and if one happened to learn to write well, keep him copying until he got to be a mere machine.

This is a much too slow, tedious and menial way of acquiring a business education to satisfy any ambitious boy, young man or woman. Life is too short to spend years in this kind of preparation, which will crush the ambition out of any boy and simply consign him to a life of drudgery.

In Short, the Business Department of the Detroit Business University offers you a thorough Business Course of study, taught by business men in a business-like way.

Profitable Course.—A very profitable course of study for any young man or woman is to take the Business Course first and then complete the Shorthand Course. These two courses of study can be completed in one year and prepare the student for profitable employment.

Thus we have Briefly Outlined here the Business Course; following this with a few pages, we have particularized more in regard to some of the most important branches of this course.